

	DATE/TIME	MEETING LOCATION
<p>SOUTH LAKE HOSPITAL DISTRICT BOARD OF TRUSTEES</p> <p>MINUTES</p>	<p>May 24, 2016</p> <p>6:00pm - 7:00 pm</p>	<p>South Lake Hospital Board Room</p>
<p>Members Present Tomas Ballesteros, DMD; Curt Binney; Rodney Drawdy; Jeff Duke; JoAnn Jones; James Nussbaumer; Paul Rountree; Linda Smith; Carlos Solis</p> <p>Members Absent Kasey Kesselring</p>	<p>Ex-Officio Present: John Moore</p> <p>Others: Lance Sewell; Paul Johns; Sheri Olson; Joy Sylvester; Jim Bogner</p>	<p>Recorded By Erika Lima</p>
<i>Agenda Item</i>	<i>Discussion</i>	<i>Recommendations/Actions</i>
◆ Call To Order	The meeting was called to order at 6 pm by Curt Binney. It was noted that the public meeting was noticed and a quorum was present.	
◆ Review Of Minutes	The minutes of April 26, 2016, were presented for acceptance.	A motion was made by JoAnn Jones to accept the minutes as presented, seconded by Tomas Ballesteros, motion carried unanimously.
◆ Agenda Update	It was suggested to move old business to the beginning of the meeting for the IT demonstration for the District Board member's email addresses.	A motion was made by Linda Smith to approve the agenda changes as presented, seconded by Tomas Ballesteros, motion carried unanimously.
◆ Standing Reports		
▪ President		
- Patient Experience story	<p>Mr. Johns shared a patient story from a patient's son, who was appreciative of the compassionate care that his mother received in her last days at our facility.</p> <p>A new initiative to recognize employees has been implemented with rounding weekly including night shift staff.</p>	
- Operational	<p>Hospital and Nurse's week festivities were enjoyed by the hospital with an award recognition ceremony and barbeque luncheon and free gifts to employees.</p> <p>The Finance Committee will be proposing this week to the Operational Board the plans to move forward with an expansion of a 25-bed observation unit on the shelled space on the second floor. It will be a rapid turnaround with completion tentatively scheduled for early 2017.</p> <p>The Board approved the mammography tomosynthesis at the April meeting, which will replace the existing mammo with the latest technology.</p> <p>There was discussion related to parking with the current hospital expansion.</p>	

<i>Agenda Item</i>	<i>Discussion</i>	<i>Recommendations/Actions</i>
- Operational continued	It was announced that Mr. Sewell will discontinue his role as CFO at Dr. P. Phillips hospital by October 2016. The new hospital President will recruit to fill that position.	
- Financial Update	<p>Mr. Sewell presented the year to date financial results and reported the hospital is doing well and performing ahead of budget. Operating margin has increased while bad debt decreased. The total capital spent year to date was reported at \$11.6M.</p> <p>It was discussed that SLH is working with consultant, Claro Group, secured by Orlando Health, to improve inpatient/outpatient status accuracy, as well as clinical documentation.</p>	
◆ Old Business		
- Emails	A representative from the IT Store provided a brief demonstration highlighting how to access the email accounts, created for each District Board member, to comply with the recent legislation.	
◆ New Business		
- Workforce Overview	Joy Sylvester, Director of Human Resources/Education, presented a team member overview highlighting employee demographics, turnover statistics, initiatives and next steps. Several of the high level initiatives include recruitment and retention for nursing.	
- TRIM FY16	<p>The dates for the TRIM process are as follows: Preliminary TRIM Hearing – 9/7/16 Final TRIM Hearing – 9/26/16</p> <p>It was mentioned that a quorum is needed for both meetings and the members were encouraged to mark their calendars and plan to attend. A meeting invitation will be sent out to the calendars.</p>	
◆ Other Business		
- Public Comment	There was no public comment.	
◆ Adjournment	The meeting was adjourned at 7:08 pm by Mr. Binney.	
Minutes Attested To & Recorded By	<hr style="width: 50%; margin: auto;"/> Erika Lima, Secretary to the Board	